



EXECUTIVE COMMITTEE MEETING

**NVDA Office
St. Johnsbury, VT**

**August 24, 2017
6:00 PM**

MINUTES

Those attending:

Committee:

Reginald Bunnell
Joel Cope
Paul Monette
John Morley
Fred Saar

Mark Whitworth
Pat Whitney
Robert Croteau (by call in)
Tom Robinson

Staff:

Tina Gonyaw
David Snedeker
Alison Low

The Meeting was called to order by President Joel Cope at 6:00pm.

Update Agenda

None

Minutes

A motion to accept the minutes of the June 15, 2017 meeting as presented was made by John Morley and seconded by Pat Whitney. The motion was approved on a voice vote.

Financials

A motion to approve the June and July 2017 Financial Statements subject to audit was made by Fred Saar and seconded by Reginald Bunnell. After discussion, the motion was approved on a voice vote.

Appointment of Finance Committee

A motion to appoint Secretary/Treasurer of the Executive Committee and retain the current members on the Finance Committee who are, Robert Croteau, Brent Beck and Joel Cope was made by Fred Saar and seconded by Paul Monette. After discussion, the motion was approved on a voice vote.

Authorize Administrative Assistant to Safety Deposit Box

A motion to add Tina Gonyaw, Administrative Assistant to the Safety Deposit Box at Passumpsic Bank was made by Fred Saar and seconded by Paul Monette. After discussion, the motion was approved on a voice vote.

Draft Regional Energy Plan and Update

Presented Alison Low

After a brief discussion on the draft Energy Plan, public outreach, and a schedule to move toward adoption, it was decided that further review by some Board members was needed. Staff will send a link to the draft plan to the Energy Committee; draft a proposed adoption timeline for the Executive Committee; and, meet and discuss any issues the committee has individually. The committee has committed to have the Energy Plan before the full board by the December 2017 full-Board meeting.

Granite State Power Link

Presented by David Snedeker

A motion to delay pending benefit information of the project was made by Mark Whitworth, seconded by Joel Cope, and was defeated. Following a discussion on the merits of the proposed Granite State Power Link transmission project, a motion to authorize the Executive Director to draft and submit a letter of support for the project was made by Fred Saar and seconded by Reginald Bunnell. After discussion, the motion was approved on a voice vote 7 to 2 with Joel Cope and Mark Whitworth voting not to support.

Gallery Building Roof Replacement

Presented by David Snedeker

Palmieri Roofing was the winning bid at \$82,464.00. David suggested that we use the reserve funds set aside by NVDA to finance this project with a plan to replace the funds. A motion was made by John Morley and seconded by Fred Saar that \$90,000 would be made available from the reserve funds to complete the roof project with the plan to repay put in place for Judy to work a repayment schedule into the next budget. After discussion, the motion was approved on a voice vote.

Executive Director Updates

- Creation of an additional checking account to only for direct deposit of employee's checks. A motion to approve the creation of an additional account at a local bank that NVDA currently has other accounts with was made by Fred Saar and seconded by Paul Monette. After discussion, the motion was approved on a voice vote.
- The brownfield redevelopment project at the former Northeast Tool site located in Lyndon continues to move forward. Water quality testing revealed no issues. Once NVDA receives a Certificate of Completion, the property will be transferred to the developers.
- NVDA may be asked to participate in a similar redevelopment project in Brighton. Developers have met with the Brighton Planning Commission and they were supportive. This project would involve a solar installation and recreation trails/land.
- Paul Monette from Newport thanked the NVDA staff for all the help with the Newport Planning Commission and the Designated Downtown Committee

Any Other Business

There being no other business a motion to adjourn was made by Joel Cope and seconded by Fred Saar. The motion was approved on a voice vote.

The meeting was adjourned at 7:10PM.