



NVDA
*Northeastern Vermont
Development Association*

REVOLVING LOAN FUND COMMITTEE MEETING

**Barton Town Office
Barton, VT**

**April 28, 2016
5:00 PM**

MINUTES

Those attending:

Committee

Joel Cope
Conrad Doyon
Tom Robinson

Staff

Judy Butson
Shannon Moreau
David Snedeker

The Meeting of the RLF was called to order 5:45 PM.

Minutes

A motion by Conrad Doyon, seconded by Joel Cope to accept the minutes of the February 18, 2016 meeting as presented passed.

Update on loan programs and discussion/approval on repaying the outstanding loan to USDA Rural Development on the IRP #2 program

Judy Butson advised the committee that there is enough money in the IRP #2 bank account now to repay the outstanding loan from USDA Rural Development.

A motion by Joel Cope, seconded by Tom Robinson to repay the outstanding loan to USDA Rural Development passed.

Kingdom Pellets, LLC

David Snedeker advised the committee that the project is still moving forward. An amendment is needed on the original motion to approve the loan to meet the requirements of the VCDP program which requires 20% of the available lending amount in the NCDO RLF to be loaned for the project.

A motion by Tom Robinson, seconded by Joel Cope to amend the loan approval for Kingdom Pellets, LLC, to approve a loan to the Kingdom Pellets, LLC in an amount equal to 20% of the

available lending balance of the NCDO RLF at the time the VCDP grant is awarded but is conditioned on:

1. Favorable credit analysis
2. VCDP grant being awarded
3. Commitments issued by all other lending sources to cover the costs of the project.

The terms of the loan will be 10 years with payments deferred for 18 months (both principal and interest) with 1% interest charged for the first 1 through 36 months and 2% interest charged for months 37 through 120. There will be no prepayment penalty on the loan.

The borrowers can come back to the RLF Committee if they need to increase the loan amount (but not to exceed a total loan of \$100,000.00) to make the VCDP Grant more competitive passed.

Discussion on the Town of Jay desire to assign their RLF balance to an active NCDO

David advised that the Town of Jay is interested in assigning their RLF balance to an active NCDO. They have approached NVDA and Community Capital of Vermont. David will talk to the Town of Jay and report back to the committee.

Any other business

Being no further business the meeting adjourned at 6:00 PM.