



Cal-Essex REMC Meeting Minutes

DATE: Wednesday, October 1, 2025, TIME: 1pm

LOCATION: Barnet Fire Station, also available via ZOOM.

The meeting was called to order at 1:00pm by Chair Darryl Perkins

Introductions were made. Those attending in person were Richard Fisher- Concord Fire Chief/EMD, Sid Pollock- Vermont Emergency Management, Zachary Borst- Vermont Emergency Management, Ron Morse- Barnet Fire Chief/EMD, Robert Starbuck- Peacham EMD, Darryl Perkins- Ryegate EMD, Bruce Melendy- NVDA, and Molly Dockter- NVDA. Those attending via ZOOM were Rebecca Petelle- VT Dept. of Health, Keith Wooster- Kirby Representative, Glenn Herrin- Danville EMC, and Alyssa Fontaine- Northeastern Vermont Regional Hospital. Molly Dockter was introduced as the new Emergency Management Coordinator/Local Planner for NVDA as Bruce Melendy will be retiring from NVDA on October 31, 2025

The minutes from June 4, 2025, were reviewed and voted on as there was a quorum. Robert Starbuck made a motion to approve the minutes, second by Ron Morse. The motion passed.

Cal-Essex REMC recently put together an Incident Support Plan to improve communications between EMDs in neighboring communities during an emergency. Zachary Borst from Vermont Emergency Management facilitated a tabletop exercise using the incident support plan. There was discussion after the exercise as to what improvements should be made to the plan.

Bruce and Molly have been working on updating the Cal-Essex REMC by-laws and there was discussion in reference to the updates. More updates may be made before the December 3, 2025, Cal-Essex REMC meeting and the updates may be voted on at the December 3, 2025 Cal-Essex REMC Meeting.

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CALEDONIA, ESSEX AND ORLEANS COUNTIES

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Zachary Borst, the VEM Regional Coordinator, an update on training and exercises that VEM is offering in the near future. Zachary also provided some information on the Emergency Management Planning Grant that funds many positions and programs at VEM as well as at Regional Planning Commissions. The grant is usually approved by mid-September every year and is good from October 1-September 30th. The grant has not been approved as of October 1st which means some programs VEM and Regional Planning Commissions provide may not be provided. The plan is for the REMC to still meet, and the next meeting will be on December 3, 2025, at the Barnet Fire Station and also available via ZOOM.

The meeting adjourned at 3p, October 1, 2025.